

No. J-11013/41/2006-IA.II(I)  
**Government of India**  
**Ministry of Environment & Forests**

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Dated the 23<sup>rd</sup> February, 2009

**CIRCULAR**

**Sub: Environmental Clearance of Projects under the EIA Notification, 2006 and related matters - Procedure for submissions of files and level of decision making – Regarding.**

In partial modification of para 8 only to this Ministry's earlier circular of even no. dated 31<sup>st</sup> July, 2008 on the above mentioned subject, it has been decided that the following system for submission of files and levels of decision making relating to grant of Environmental Clearance under the EIA Notification, 2006 and the related matters, as given hereunder, shall be followed.

<b>S.No</b>	<b>Activity</b>	<b>Route of Submission</b>	<b>Level of Decision Making</b>
1.	Constitution of State Level Environment Impact Assessment Authorities (SEIAA) and State Expert Appraisal Committee (SEAC)	Director →Adviser →AS(JMM) →Secretary(E&F) →MOS(Env.) →MEF(PM)	MEF(PM)
2.	Notifications and their amendments	AD→Director→Adviser →AS(JMM) →Secretary(E&F) →MOS(Env.) →MEF(PM)	MEF(PM)
3.	Category 'A' projects, EIA, 2006	AD→Director→Adviser →AS(JMM) →Secretary(E&F) →MOS(Env.)	Approval/ rejection by MOS(Env.)
4.	Category 'B' Projects, EIA, 2006	AD→Director→Adviser →AS(JMM) → MOS(Env.)	Approval/ rejection by MOS(Env.)

5.	Clearance under CRZ Notification, 1991	AD→Adviser(NB) →AS(JMM) →Secretary(E&F) →MOS(Env.)	Approval/ rejection by MOS(Env.)
6.	Amendments to the environmental clearance letters issued to the projects	(a) : Amendments for corrections relating to factual information and if there is no change in project capacity : AD→Director→Adviser →AS(JMM) (b) : Amendments of technical nature, change of scope etc. after approval by sector specific EACs : AD→Director→Adviser →AS(JMM) →MOS(Env.)	AS(JMM)  MOS(Env.)
7.	Consideration of projects out of turn	(a) Projects of PSUs and Defence related activities : AD→Director→Adviser →AS(JMM)  (b) Other projects : AD→Director→Adviser →AS(JMM) →MOS(Env.)	AS(JMM)  MOS(Env.)
8.	Transfer of environmental clearance	(a) Change of name without change of ownership AD→Director→Adviser →AS(JMM)  (b) Change of name with change of ownership AD→Director→Adviser →AS(JMM) →MOS(Env.)	AS(JMM)  MOS (Env.)
9.	Terms of Reference (TOR) for projects	AD→Director→Adviser	Adviser
10.	Changes in TOR	AD→Director→Adviser	Adviser

11.	De-listing of projects from pendency list due to non-submission of information	AD→Director→Adviser →AS(JMM)	AS(JMM)
12.	Monitoring of approved projects	(a) Routine matters : Director→Adviser (b) Directions and Policy matter : Director→Adviser → AS(JMM)	Adviser AS(JMM)

This issues with the approval of the Competent Authority.

(S.K. Aggarwal)  
Director

To

All Officers of IA Division.

**Copy to:-**

1. PS to MOS (E),
2. PPS to Secretary (E&F)
3. PPS to AS(JMM)
4. Adviser (GKP)
5. Adviser (NB)
6. JS (Admn.)