

No. J-11015/333/2009-IA.II(M)  
**Government of India**  
**Ministry of Environment & Forests**

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Dated 25<sup>th</sup> February, 2010

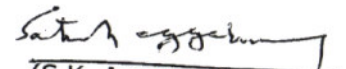
**Office Memorandum**

**Sub: Participation of the Project Proponent during the Expert Appraisal Committee Meetings – Instructions for the Project Proponent - Regarding.**

Ministry of Environment & Forests, vide Office Memorandum No. J-11013/41/2006-IA.II(I) dated 4<sup>th</sup> August, 2009, had issued instructions for Project Proponents, which required that all correspondence with the Ministry of Environment & Forests including the submission of application for TOR/Environment Clearance, the subsequent clarifications as may be required from time to time, the participation in the EAC meetings on behalf of the project proponent; shall be made by the authorized signatory only. It has, however, been observed in some cases that the project proponent is authorizing a consultant to attend the EAC meeting on its behalf. The matter has been considered in this Ministry.

It has been decided that the authorized representative of the project proponent should be a reasonably Senior Officer / Executive duly authorized in writing. In case, a consultant is to be nominated as the authorized representative, it should be through a irrevocable Power of Attorney duly executed and formally registered with the Sub-Registrar concerned. A copy of the Authorization / Registered Power of Attorney, as the case may be should be submitted to the Ministry for record. The authorized representative, so nominated should only participate in the Expert Appraisal Committee meetings on behalf of the project proponent. The consultant(s) and other experts may, however, assist the authorized representative during the meeting. In the absence of the authorized representative, the proposal will not be considered by the Expert Appraisal Committee.

This issues with the approval of the Competent Authority.

  
(S.K. Aggarwal)  
Director

To

1. All the Officers of IA Division
2. Member Secretaries of all the SEIAAs/SEACs

**Copy to:-**

1. PPS to AS(JMM)
2. Advisor (NB)
3. Website of the Ministry
4. Guard File.