

ANIMAL WELFARE BOARD OF INDIA
(Ministry of Environment and Forests, Govt. of India, Chennai – 600 041)

Applications are invited in the plain paper for the under mentioned post: -

Assistant Secretary: One post in the scale of pay New Band Pay Rs.9300-34800 Grade Pay Rs.5400/- (VI Pay Commission). Qualifications **Essential:** Degree of a Recognised University or equivalent. Good knowledge of English and Hindi (compulsory). Seven years administrative experience in an office of the Central or State Government or an autonomous Corporation or a Public Sector Undertaking, working knowledge in Computers. **Age:** 45 years and below. **Desirable:** Experience in and knowledge of animal welfare work, knowledge of law and legal matters, knowledge of the regional language in which the place of work is situated. **General instructions:** Post is at Chennai at present, but liable for transfer anywhere in India. The service conditions are on par with the Central Government Employees. Candidates who are already employed should route their applications through proper channel. Those who desire to apply should send an application form on plain paper with detailed Bio-data with copies of certificates, proof of experience etc and recent passport size photo addressed to the Animal Welfare Board of India, P.B.No.8672, III Seaward Road, Valmiki Nagar, Thiruvanmiyur, Chennai – 600 041, by Registered Post. The application complete in all respects should reach this office within 20 days from the date of this advertisement at the above mentioned address.