

# **MINISTRY OF ENVIRONMENT AND FORESTS**

## **SOCIETY FOR INTEGRATED COASTAL MANAGEMENT**

### *World Bank assisted Integrated Coastal Zone Management Project*

#### **REQUEST FOR EXPRESSION OF INTEREST - CONSULTANCY SERVICES**

The Government of India intends to apply for a credit from the International Development Association (IDA), and intends to apply part of the proceeds of this credit, to payments under the contracts for (1) Financial Management and Procurement Support Services; (2) Monitoring and Evaluation Services, (3) Internal Audit Services, and (4) Statutory Audit Services for the Integrated Coastal Zone Management (ICZM) project. They are four separate assignments.

All contracts are expected to be for a period of two years and potentially could be extended based on performance. The services include: [1] Procurement and Financial Management Services: to support the National Project Management Unit in (a) ensuring all financial management aspects including accounting and reporting are satisfactorily handled and interim unaudited financial reports are prepared regularly, (b) preparation of bid documents and supporting award of contracts following World Bank Procurement and Consultant Guidelines; (c) ensuring that all activities in the project are undertaken as per the Project Manuals on procurement and financial management. Consultants will be required to provide a number of full-time staff to be placed in the office of the National Project management Unit, with experience in financial management and procurement of major goods, works and services, and who will be responsible to ensure that the services standards for procurement and financial management activities indicated in the Project Manuals are met. [2] Monitoring and Evaluation Services: to support the National Project Management Unit to (a) undertake the relevant primary and secondary surveys to establish benchmarks for each of the success indicators for the project, (b) prepare formats for monitoring inputs, outputs and outcomes of the project activities and guide collection of data; (c) collate and analyze all monitoring data collected by project execution entities to prepare quarterly progress reports; and (d) undertake surveys, research and analysis to evaluate the success of the project activities in achieving the intended results and outcomes, and prepare biannual evaluation reports. Experience in designing, monitoring and evaluating improvement and development of institutional capacities and knowledge systems will be necessary. [3] Internal Audit Services: to support the National Project Management Unit in (a) timely fiduciary assurance relevant to verification of accounting, procurement, expenditure, financial reporting and the internal control procedures are according to the financial management manual of the Project and as per established financial management practices; (b) preparing quarterly internal audit reports with necessary recommendations, and (c) physical verification of the assets created by the Project, as

necessary. [4] Statutory Audit Services: to provide\_adequate independent, professional audit assurance to the National Project Management Unit that the proceeds were used for the purposes intended in the Project, that the annual project financial statements are free from material misstatement, and that the Project's financial statements and financial management reports present fairly, expenditures eligible for financing under the credit.

The Society for Integrated Coastal Management (SICOM) on behalf of Ministry of Environment and Forests, now invites "Expression of Interest" from eligible consultants to indicate their interest in providing the above mentioned services. Interested consultants must provide information indicating that they are qualified to perform the services (brochures, description of similar assignments, experience in similar conditions, availability of appropriate skills among staff, etc.). Consultants may associate to enhance their qualifications. A consultant for each of the four services will be selected in accordance with the procedures set out in the World Bank's Guidelines: Selection and Employment of Consultants by World Bank Borrowers, 2004 (revised October 2006).

There will be separate short-list [four short-lists] for each assignment.

Interested consultants may submit separate 'Expression of Interest' for each assignment in a sealed envelope clearly superscripted as "Expression of Interest for Procurement and Financial Management Services or Monitoring and Evaluation Services or Internal Audit Services or Statutory Audit Services" to the following address below by **May 30, 2010**

In accordance with paragraph 2.7 of the Guidelines for the Selection and Employment of Consultants by World Bank Borrowers, the short list for this assignment may comprise entirely of national consultants, however foreign consultants may also express interest for consideration. For that effect, all interested firms are informed that all documents, including the Request for Proposals, the Proposal and consultant's contract for the proposed assignment will be issued in English, and contract price and corresponding payments will be in Indian Rupees.

Interested consultants may obtain further information at the address below from 0900 to 1200 hours.

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