

**SOCIETY OF INTEGRATED COASTAL MANAGEMENT (SICOM)**  
**MINISTRY OF ENVIRONMENT AND FORESTS**  
**GOVERNMENT OF INDIA**

**A. Advertisement No. 5 / RA 2010 - SICOM**

Ministry of Environment and Forests is implementing World Bank assisted Integrated Coastal Zone Management (ICZM) project through the Society of Integrated Coastal Management (SICOM). SICOM is the National Project Management Unit of the ICZM project. SICOM is located in Delhi and will be operating all the coastal states and Union Territories of India. SICOM is inviting applications for the supporting staff positions given in the table below. Supporting staff will be selected on contract basis for a period of one year and their tenure may be extended for 1+1 year (or) they will be absorbed as SICOM staff based on their performance.

Post No.	Designation	Educational qualification	Experience & qualities	Duty/Responsibility	Salary in Rs. / month
1.	Accounts officer	MBA Finance / ICWA / Chartered Accountants	Minimum 5 years experience after completion of Masters degree; Knowledge in application of World Bank procurement guidelines and consultant selection process; Experience in finance report preparation and reimbursement procedures; Experience in application of account related software	Detail accounting of the project; Preparation of expenditure statement; Reimbursement; Banking process; Annual plan preparation; Evaluation of the annual plan of SPMUs; Coordinate the program; Staff salary and release of funds to SPMU and other consultancy services	Rs.60,000/- per month consolidated
2.	Sociologist	Masters in Sociology	Minimum 5 year of experience after completion of Masters degree; Proven skills in article and research paper preparation, social auditing and experience in analysis of social institution functions and mechanisms	Evaluation of reports and proposals/inputs to Integrated Coastal Zone Management Plan preparation on coastal social institutions, socio-environmental analysis, demography, socio-economic development and social mobilization in project area, sociology data collection, storage, environmental and social impact, auditing, coordination of project implementation, monitoring of project impacts from socio-economic angle.	Rs.60,000/- months consolidated
3.	Geological Assistant	M.Sc Geology/ Geomorphology/ Ph.D Desirable	Minimum 10 years experience after completion of M.Sc; experience in application of GIS & Remote Sensing is desirable	Assist the Project Director (PD) in evaluation reports of Geology / Geomorphology / Land use; Assist the PD ICZM plan preparation	Rs.40,000/- per month consolidated
4.	Public Relation Officer	Degree with Post Graduate Diploma / Diploma in Public Relations / Journalism	Minimum 2 years experience after completion of PG Diploma in Public Relations	Assist the National Project Director in public relation, communication and advertisement of SICOM	Rs.30,000/- month, consolidated
5.	Research Associate	M.Sc., Ph. D in Environmental Science/ Marine Science	2 Years experience after completion of Ph.D, Work experience in International Project are desirable qualifications	Assist the Project Director in evaluation of reports, provide technical assistance to prepare bid documents/finance documents to the finance officer procurement officer and to assist in ICZM Plan preparation	Rs.25,000/- per month consolidated
6.	Computer Assistant	Masters Degree in Computer Science/Applications	Minimum 1 year experience in web design and software applications	SICOM web design, computer application and technical assistance to SICOM staff	Rs.25,000/- per month consolidated
7.	Research Assistant	M.Sc in Marine Science/Aquatic Science/Environmental Science/ Remote Sensing; Ph.D is desirable	Minimum 3 years working experience in Government organizations / Research institutions to assist the Officers in project development activities	Data collection and supply to the technical and communication units of SICOM. Assist ecologist of SICOM in delineation of coastal ecologically important area mapping and other associated activities	Rs.20,000/- per month consolidated

**B. General conditions: -**

- (i) Candidates will have to produce the proof of details furnished in their applications, in original, as and when required.
- (ii) Applications received after the due date, unsigned applications, applications where the post number is not filled in/ not filled in correctly, applications if not followed by the copy through proper channel, and applications incomplete in any respect, will not be considered.
- (iii) Only Indian Nationals need to apply.
- (iv) Canvassing in any form will be a disqualification.
- (v) It may be noted that if, at any stage, it is discovered that an attempt has been made by the applicant to willfully conceal or misrepresent the facts, his candidature will be summarily rejected or his employment terminated.
- (vi) The applications must be sent in neatly hand-written or typed out in A-4 size paper 210x297 mm
- (vii) Applications received after the due date will not be considered.

**C. Interested qualified persons may send applications to the following address / email not later than 7 days from the date of advertisement.**

Dr. A. Senthil Vel  
National ICZM Project Director  
Ministry of Environment and Forests  
Room No. 744, Paryawaran Bhawan, C.G.O. Complex  
Lodhi Road  
New Delhi – 110 003  
email : [senthil.vel@nic.in](mailto:senthil.vel@nic.in)

**D. Proforma for application**

- 01. Advertisement No. and the post applied for & Post No.
- 02. Name (in block letters)
- 03. Date of Birth (Christian era)
- 04. Nationality
- 05. Father's /Husband's Name
- 06. Address for correspondence
- 07. Nearest Railway Station
- 08. Whether SC or ST or OBC or PH
- 09. Educational Qualifications
- 10. Secondary and Tertiary skill, if any
- 11. Total experience directly relevant to the post applied (in months)  
*(attested copies of certificate indicating the period to be attached)*
- 12. Total employment experience and details (in months)  
*(attested copies of certificate indicating the period to be attached)*
- 13. If selected, minimum time required to join the post
- 14. Any other information

**Declaration:** I affirm that information given in this application is true and correct, I also fully understand that if at any stage it is discovered that any attempt has been made by me to willfully conceal or misrepresent the facts, my candidature may summarily be rejected or employment terminated.

**(Signature of the applicant)**

**Place:**

**Date :**