

PROFORMA

1. Post applied for
2. Name & address in Block letters
3. Date of Birth
4. Date of Retirement under Central Govt. Rules
5. Educational Qualifications
6. Whether educational and other qualification required for the post are satisfied? (if any qualification has been treated as equivalent to the one prescribed in the rules, state the Authority for the same)

Qualification/Experience Required	Qualification/ Experience Possessed
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7. Please state clearly whether in light of entries made by you above, you meet the requirement of the post?
8. Details of employment, in chronological order (enclose a separate sheet duly authenticated by your signature, if the space below is insufficient)

Ministry/Department	Post held	From	To	Scale of Pay	Nature of duties
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9. Nature of present employment i.e. ad-hoc or Temporary or quasi-permanent or permanent
10. In case the present employment is held on Deputation basis/contract basis, please state;

- (a) The date of initial appointment
 - (b) Period of appointment of on deputation/contract
 - (c) Name of the parent Office/Organization to which belong
11. Additional details about present employment
- Please state whether working under
- (a) Central Government
 - (b) State Government
 - (c) Autonomous Organisation
 - (d) Universities
 - (e) Others
12. Are you in the revised scale of Pay? If yes, Give the date from which the revision took Place and also indicate the pre-revised scale
13. Total emoluments per month now drawn.
14. Whether belongs to SC/ST
15. Additional information, if any
16. Remarks, if any

Signature of the Candidate

Address _____

Service particulars given by the applicant are verified with reference to service records and found to be correct.

Signature with seal of the Competent Authority