

**File No.29016/122/2011-GA
Government of India
Ministry of Environment & Forests
(GA Section)**

**Paryavaran Bhawan,
CGO Complex, Lodhi Road,
New Delhi-110003.**

Dated: the 22ND November, 2011

To,

Subject:- Maintenance and upkeep of Heat Blowers and Hot Case for the winter season 2011 - 2012.

Sir,

This Ministry invites quotation for maintenance and upkeep of heater/blowers and hot cases for the winter season of 2011-12. You are requested to quote the rates of your firm for the items as per list attached. The sealed cover containing the quotations should be addressed to the Section Officer(GA) and sent to Paryavaran Bhavan, CGO Complex, Lodi Road, New Delhi-110003.

2. The quotations will be accepted up to **3.00P.M. on 30.11.2011** and opened on the same day at GA section, Ground Floor, Paryavaran Bhavan, CGO Complex, Lodi Road, New Delhi-110003. An authorized representative at your firm can remain present of the time of opening of quotations.
3. The tenderer should have 01 years experience in providing similar service to large organizations/ministries/firms. Documentary support in respect of the above conditions must be enclosed with the application for tender. Experience certificate issued by an officer below Section Officer would not be accepted.
4. A Demand Draft for Rs. 2,000/- (Rupees two thousand only), in the name of PAO, Ministry of Environment and Forests, New Delhi must be enclosed with the application towards Earnest Money. The draft will be returned to unsuccessful applicants on finalization of the contract. In case of the selected applicant not entering into a legal contract with the Ministry within one week of award of tender, the Earnest Money will stand forfeited.
5. The successful applicant will have to provide Security Deposit of Rs. 10,000/- (Rupees ten thousand only) within one week of finalization of the bid, in the form of a non-negotiable Letter of credit, valid for the term of the contract. Failure to do so will result in the forfeit of the Earnest Money.
6. The decision of the Director(GA) in all matters of interpretation of terms and conditions of this tender and in all disputes relating to award of tender/disqualification of candidates will be final and binding on the tenders.
7. The undersigned reserves the right to reject any quotation without assigning any reason.

Yours faithfully,

**(S. Mahapatra)
Under Secretary to the Government of India**

Rates of items for maintenance and upkeep of heaters/blowers/hot cases for the winter season of 2010-11

Sl. No.	Name of item	Heaters	Blowers	Hot cases
1.	Maintenance charges			
2.	Replacement of Element			
3.	Rewinding of blower motor			
4.	Replacement of Bush set			
5	Replacement of shaft			
6	Replacement of thermostat			
7	Change of motor fan			
8	Three core/wire/per meter			
9	Three pin plug			
10	Switch			
11	New Blower motor			
12	Thermostat			
13	Knob (Temperature regulator knob)			