

File No.27-1/99-HSMD
Government of India
Ministry of Environment and Forests
HSM Division

Paryavaran Bhawan,
C.G.O. Complex, Lodi Road,
New Delhi – 110 003
Dated: 15 June, 2011

Subject – Updating and Printing of the Directory of Central Crisis Group Alert System “RED BOOK”

The Ministry of Environment and Forests invites Techno-Financial Bids for Updating and Printing of the Directory of Central Crisis Group Alert System “RED BOOK” from organizations /institutions/ consultants having relevant experience in the field of Chemical Safety. It is proposed to accomplish this job in four months from the date of award of the work.

1. Background

As per the Chemical Accidents (Emergency Planning ,Preparedness and Response) Rules 1996 under the EPA, 1986 makes it mandatory for the constitution of Central Alert System wherein the Central Government has to publish a list of Major Accident Hazard Installations, Major Chemicals and a list of members of the Central ,State and District Crisis Groups in the country. For the effective coordination and management of chemical disasters, the Red Book is very important as it facilitates quick information exchange during chemicals emergencies. Printing of Red Book is a requirement under the Chemical Accidents (Emergency Planning, Preparedness and Response) Rules 1996.

2. Eligibility Criteria

The organizations /institutions/ consultants applying must have minimum two years experience in Hazard Analysis Studies, Development of Offsite Emergency Plans, and Chemical Safety of the Hazardous Units.

The organizations /institutions/ consultants applying must attach an audited, financial statement/statement of accounts for the past two years.

3. Time frame

The draft Red Book is to be completed within six months from the date of award of work. Further 2 months for finalization of the Red Book.

4. Terms of References

The following are proposed to be updated

- Central Crisis Group- Chairman as well as the other members of the Committee along with telephone numbers.
- Phone numbers of Secretaries/Additional Secretaries/ of concerned department /Ministries.
- Name and Office Addresses/Residential Addresses of duty officers/supporting Staff.
- Name, Addresses and Telephone numbers of Central Pollution Control Board and its Zonal Offices, Regional Offices of MoEF.
- Name, Addresses and Telephone numbers of Central Pollution Control Board and its Zonal Offices. Name, Addresses and Telephone numbers of State Pollution Control Board.
- Name, Addresses and Telephone numbers of Chief Secretaries of States/UT, Name, Addresses and Telephone numbers of Labour Secretaries.
- Name, Addresses and Telephone numbers of Nodal Department of States.
- Name, Addresses and Telephone numbers of DG-FASLI and Regional Labour Institutes.
- Name, Addresses and Telephone numbers of the Chief Inspector of Factories of States.
- Name, Addresses and Telephone numbers of the Advisory Committees. Information on the Various State Committees under the Disaster Management Act 2005.

5. Submission of Bids

Agencies/Institutions interested in executing this work are required to submit the techno-financial bids as per terms and conditions given below:

- i. The proposal should be submitted as per the 'Two bid' systems.
- ii. The technical and financial bids should be sealed separately.
- iii. The bidder should put these two sealed envelopes in a bigger envelop duly sealed and submit it to the Ministry.
- iv. The outer sealed envelope should clearly indicate i.e. “ **Bid for Updating and Printing of RED BOOK**”
- v. The technical proposals should include:
 - a. Scope of work.
 - b. Work experience of the bidder in the field of chemical safety.
 - c. Methodology

- d. Similar work done in the last three years along with their status.
- vi. The financial bid must contain the following
- a) Amount quoted
 - b) Terms of Payment
- vii. The agency/institution will accomplish this work within a period of **eight months**. The Draft RED BOOK shall be submitted to the Ministry in 6 months and further 2 months for finalizing and printing the RED BOOK. The agency/institution shall provide 700 copies of the final RED BOOK along with electronic copy in CD/DVD.
- viii. The last date for submission of bid is **15 days** from the date of Advertisement.

The bids must reach the following address

**Room No. 741,
Paryavaran Bhawan,
Ministry of Environment & Forests
C.G.O. Complex,
Lodhi Road,
New Delhi -110003**

6. Last Date

The bids must reach to above mentioned address latest within 15 days from the date of advertisement.

Mere submission of bid will not confer to applicants any right for receiving or carrying out the tendered job. MoEF reserves the right to accept/reject one or all bids or stop the process of approval at any stage, at its sole discretion without assigning any reasons and shall bear no liability whatsoever consequent upon such a decision.