

No-19014/10/2010-GA
Government of India
Ministry of Environment & Forests
(GA Section)

Paryavaran Bhavan,
CGO Complex,
Lodhi Road, New Delhi.

Dated 9th August, 2010.

To

Subject: Tender for the Supply of Servers, Computers Hardwares & Software.

Sealed tenders are invited for supply of the Servers, Computer hardware and Software in Ministry of Environment and Forests, Paryavaran Bhawan, CGO Complex, New Delhi, as per terms and conditions detailed out in the following paragraphs, from interested firms having requisite experience.

A. Qualifying Criteria

Only registered and bona-fide firms having adequate experience of at least **two years** in the relevant field need apply. While submitting the tender, the intending bidders shall have to furnish to this Ministry proof of experience, financial standing, turnover, Service Tax for the last two years and any other Tax applicable. A firm having any legal suit/ criminal case pending against its proprietor or any of its Directors (in the case of Pvt. Ltd Company) or having been earlier convicted on grounds of moral turpitude or for violation of laws in force shall not be eligible.

B. Settlement of Disputes

In the matter of any disputes, between the parties regarding the terms and conditions of supply and quality thereof, the matter shall be referred to an Arbitrator (s) as may be decided by the Secretary (E&F) for arbitration under the Arbitration & Conciliation Act, 1986. The firm/supplier shall not question the decision of the arbitrator(s) on ground that the Arbitrator(s) is/are Government servant(s). The decision of the Arbitrator(s) shall be final and binding on the parties.

2. The brief terms and conditions shall be as follows: -

- (a). In case the performance of contract is not satisfactory, the security deposit will be forfeited.
- (b). The earnest money of Rs.30,000/- (Rupees Thirty thousand only) through a demand draft on any scheduled bank in Delhi/New Delhi drawn in favour of Pay and Accounts Officer, Ministry of Environment and Forests Govt. of India, New Delhi must accompany the

quotation letter (Qualifying Bid). Quotation received without earnest money will not be considered.

- (c). TDS and other taxes as applicable will be deducted from each bill. The documents as per the prevailing laws shall be submitted in time like sale tax, etc.
- (d) The security deposit of Rs.1,00,000/- (Rupees One lac only) will be deposited by successful bidder within 3 days of award of supply order. The security deposit shall be in the form of fixed deposit in any nationalized bank in favour of Pay & Accounts Officer, Ministry of Environment & Forests and shall be valid for a period upto one month beyond the expected date of completion of supply, installation and commissioning of the servers in the premises of MOEF or six months which is later.
- (e) The bidder must ensure that the supply is made satisfactorily, in time and as per the specifications. Any deviation will be considered as breach of contract and will be dealt with accordingly.
- (f) The Ministry of Environment and Forests has all the right to reject/accept any/ all the tender(s) without assigning any reason.
- (g) Tender application without complete documents/information shall not be considered.
- (h) No negotiation will be undertaken with any tenderer except lowest qualified bidder only in exceptional circumstances.
- (i) Failure by the supplier with any statutory requirements and terms of agreement will result in subsequent disqualification for participation in any future tender in the Ministry. The security deposit will also be forfeited.
- (j) All the items shall be supplied, installed and commissioned to the entire satisfaction of the user officers/divisions within shortest possible time in any case not exceeding three months from the date of issue of supply order.
- (k) After successful installation and commissioning of the servers and software, the contractor shall obtain a satisfactory certificate issued under seal and signature of user officer/division and submit the same alongwith the bill/invoice for payment.
- l) For delay in supply installation and commissioning of the servers and software beyond three months, an amount of Rs.10,000/- (Rupees Ten thousand only) shall be deducted from the bill for each week or fraction thereof. The deduction shall not, however be enforced in following circumstances:-
 - a) Failure of MoEF to provide site of installation.
 - b) Failure of MoEF to provide UPS of required capacity.
 - c) Failure of MoEF to provide requisite documents for transport/import of the servers & software.
 - d) Delay due to national or natural calamity beyond control of the supplier.
- m) All servers, hardware and software shall be supplied in factory sealed condition and shall accompany the certificates of authenticity.

- n) All servers, hardware and software shall have standard manufacturers warranty and the contractor shall provide warranty details alongwith contact details of respective service engineers/agencies.

D. TENDERING PROCESS

The tender is required to be submitted on twin bid basis i.e. qualifying bid (Annexure-I) and the financial bid (Annexure-II) complete in all respect, in separate sealed covers super-scribe “Qualifying Bid- Supply of servers, computer hardware and software in Ministry of Environment and Forests” and “Financial bid – Supply of Servers, computer hardware and software in Ministry of Environment and Forests” addressed to the Under Secretary (GA), Ministry of Environment & Forests both in sealed covers put together in one envelop be dropped in the tender box placed in GA Section at ground floor, Paryavaran Bhavan, C.G.O. Complex, Lodhi Road, New Delhi by 3.00 P.M. on 03.9.2010. Incomplete bid document will not be accepted. The qualifying bids will be scrutinized by the Ministry to shortlist the eligible bidders. The financial bids of only the short listed eligible bidders will be opened for consideration. Financial bids submitted in any format other than the prescribed format (Annexure-II) shall be summarily rejected.

Late submission of tenders will not be accepted. Min. of Environment & Forests reserves the right to reject any or all quotations.

Note:

The tenderer should sign and stamp each page of the tender document as a token of having read and understood the terms & conditions contained herein and submit the same along with the bid. The tenderer would fill up the information in the Annexure I & II enclosed at the end of this document in clear and legible terms. Wherever, the prices to be quoted should be written in figures and words as well. The quoted prices should also include the impact of all overheads. Annexure will also have to be signed and stamped by the firm through its authorized signatory.

. (S.Mahapatra)
Under Secretary (GA)

Copy to: The Tech. Dir. (NIC) with the request that the tender notice may be published on the website of the Ministry.

Ministry of Environment & Forests

Qualifying Bid Document

1. Name of the Service provider
2. Address with Tele No, fax No., e-mail
3. Contact person's Name
4. Essential Details:
 - (i) Registration
 - (ii) Income Tax Clearance(last 02 years)
 - (iii) Sales Tax C.C/ VAT(last 02 years)
 - (iv) Experience certificate (2 years experience in the relevant field in Govt/state sector /PSU. (To be issued by an officer of the rank of Section Officer and above.)
 - (v) Certificate to the state that there is no pending litigation
 - (vi) Fifteen digits Service Tax Code of the Firm.
 - (vii) Turnover details of last two years. (Attach documentary evidence in support of above items/points)
5. Address of workshop with area of premises.
6. Whether owned/rented:
7. Name & Address of Banker:
8. Whether the firm has any legal suit/criminal case pending against it for violation of PF/ESI /minimum wages act or other laws (give details).
9. Whether the company/firm is authorized to supply/install the items mentioned in tender document.

Declaration

I hereby certify that the information furnished above is full and correct to the best of our knowledge. We understand that in case any deviation in the above statement at any stage, the company will be blacklisted and will not have any dealing with the Ministry in future.

(Signature of authorized signatory)

ANNEXURE-II

NAME OF COMPANY:

ADDRESS:

Telephone No.

FINANCIAL BID

S.NO.	Item Name	Qty	Price/Unit
1	Server Intel Xeon Two Processor Quad Core Tower configuration	02	
Configurations			
1.	CPU: Intel Xeon E 5310, 1.6GHz 2 Processor Quad Core (to be supplied with one Quad Core processor as standard) 8MB L2cache supplied with two processors.		
2.	Motherboard: Intel E 5000 or better on Intel or equivalent OEM Motherboard, (Motherboard should be capable of 1333Mhz FSB.		
3.	Slots: 2 PCI Express and 3 PCI		
4.	Memory: 2x2GB 533MHz DDR-2 RAM		
5.	Hard Disc Drive: 3 x 72 GB, 10,000rpm SAS		
6.	RAID Controller: Minimum 3 ports SAS Controller with 120MB cache		
7.	Monitor: 43cm(17") SVGA Digital colour Monitor(Support 1024x768 NI Resolution) MPR II compliant or TCO-03 Certified.		
8.	DAT:36/72/GB USB External DAT drive		
9.	Vedio Controller: To support XGA resolution.		
10.	Keyboard: 101 Keys Keyboard.		
11.	Mouse: Optical Mouse.		
12.	Bays: 4 Bays(Minimum 2 Internal)		
13.	Ports:3 USB Port, 1 Serial Port		

14.	Cabinet: Tower		
15.	Certifications: Windows, Red Hat or Novell certified, compliance and support		
16.	DVD ROM: 8 x or better DVD ROM Drive		
17.	Power Supply: Redundant Power Supply		
18.	Networking: Dual LAN (10/100/1000) Network Card with asset tracking and features security management, remote wake up.		
19.	Power Management: Screen blanking, hard disc and system idle mode in Power on, set up password, power supply surge protected automatic server reboot		
20.	Operating System: Microsoft Windows 2003/2008 Server Standard Edition.		
21.	RDBMS:-Microsoft SQL Server Edition 2000/2005/2008 Standard Edition.		
22.	Antivirus: Enterprise Edition		
B.	RACK SERVER:	02	
Server Intel Xeon Four Processor(Maximum) Quad Core Rack Mounted (Maximum 4U)			
Configuration: Minimum as above Tower Server.			