

No. : 29016/43/2010-GA  
Government of India/ Bharat Sarkar  
Ministry of Environment & forests  
General Administration

Paryavaran Bhavan  
CGO Complex, Lodhi Road  
Dated : 2<sup>nd</sup> July, 2010

**Tender Notice**

To,

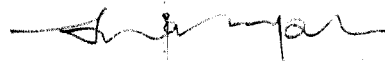
Subject : Annual Contract for Supply of purified packaged drinking water in Jar.

Sealed tenders are invited for supply of packaged drinking water of Aquafina / Kinley / Bisleri brands on annual basis in the Ministry of Environment and Forests, Paryavaran Bhavan, CGO Complex, Lodhi Road, New Delhi - 3.

2. If you are interested to undertake the job, you may send your quotation for supply of 25 liter jars of Aquafina / Kinley / Bisleri brand packaged drinking water in a sealed cover super scribed "Quotation for supply of packaged drinking water" either by post or drop in the Tender Box kept in the office of Section Officer (GA), Ground floor, Ministry of Environment & Forest, Paryavaran Bhavan, CGO Complex, Lodhi Road, New Delhi - 110003 with an EMD of Rs. 10,000/- in favour of P&A.O., Ministry of Environment & Forest, New Delhi latest by **15:00 hours on 20<sup>th</sup> July, 2010**. All the quotations so received will be opened on the same day at 15:30 hours in Room No. 104, Paryavaran Bhavan, Ministry of Environment & Forest, New Delhi in the presence of participating bidders, who may like to remain present.

3. Terms & conditions

- (I) Sealed tenders must be submitted in an envelope super scribing "Quotation for supply of packaged drinking water" addressed to US (GA), Ministry of Environment & Forests, Paryavaran Bhawan, CGO Complex, New Delhi, in the Tender Box kept in the office of Section Officer (GA), Ground Floor, Ministry of Environment & Forests, Paryavaran Bhawan, CGO Complex, New Delhi latest by **15:00**



**hours on 20<sup>th</sup> July, 2010** positively. Request for extension of submission of date of tenders will not be considered.

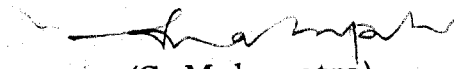
- (II) Unsealed quotations shall not be considered for evaluation. There should be no erasing and / or overwriting. The quotations with erasing and/ or overwriting shall be summarily rejected.
- (III) Late/ delayed tenders due to any reason, whatsoever, will not be accepted/ considered, at all, under any circumstances.
- (IV) The submission of quotation will not place this office under any obligation to empanel you and no expenses incurred by you in this regard will be payable by MoEF.
- (V) The rates should be mentioned in figures as well as in words exclusive of taxes and levies. The taxes and other levies, if any, should be indicated separately. In case nothing is mentioned, it will be assumed that taxes/ other levies are included in the rates quoted.
- (VI) Request for revision of rate shall not be entertained under any circumstances during the period of contract.
- (VII) The contractor shall be solely responsible for quality of the packaged drinking water supplied by him. Any complaint of supply of inferior/substandard quality of drinking water shall be examined/investigated and if the complaint is found to be true, the Ministry reserves that right to impose penalty, as deemed fit by the competent authority or terminate the contract and forfeit the performance security.
- (VIII) The selected bidder shall deposit performance security of Rs.1,80,000/- in the form of bank guarantee within seven days of intimation of award of contract. Validity of the bank guarantee shall be three months beyond the contract period.

4. Earnest Money Deposit (EMD):

- a. The bidder shall furnish, as part of this bid, a bid security of Rs. 10,000/- in the form of Demand Draft drawn in favour of P & AO, MOEF, New Delhi.
- b. The bid security shall remain valid for a period of 60 days from the date of Tender opening.

- c. The bid security of the unsuccessful bidder will be discharged / returned as promptly as possible but not later than 30 days after the expiry of the period of the bid validity prescribed by the MoEF and no interest would be paid thereon.
5. Fall Clause : The rates charged under the rate contract should be in no event exceed the lowest rates of identical description supplied to any other organization during the period of the contract. If so, the successful contractor should pass the benefits to MoEF also.
6. Validity of the contract : In normal circumstances, the period of the contract shall be for a period of one year. However, the contract may be extended for a further period of one year on mutual consent on same rate and terms and conditions.
7. Payments:
- (a) The bills in duplicate, for the services prepared on the basis of rates will have to be submitted in favor of MoEF, for effecting payment together with the acknowledgement of the services provided. No advance payment shall be made for the services.
- (b) The payment is released on monthly basis through crossed cheque and income tax and other taxes, if any, shall be deducted against bill submitted.
8. Contact Person : In case the bidder desire to have any clarification regarding the terms and conditions of the bid document or any interpretation thereof, they are advised to contact SO/Caretaker, on telephone NO. 24360767 between 15.00 hours to 16.00 hours on all working days.

Yours faithfully

  
(S. Mahapatra)  
Under Secretary (GA)  
Telephone : 24363021

Copy to : Technical Director, NIC, Paryavaran Bhawan, New Delhi with the request for uploading the aforesaid notice on the website of the Ministry for wide publicity.