

Documentation:

15. The following documents shall be submitted with the application form (Details may be seen in the enclosed Checklist of documents):

- (i) Attested copy of registration certificate and articles and memorandum of association of the agency.
- (ii) Attested copies of audited statements of accounts for last three successive years.
- (iii) A note on past activities, especially those related to forestry or related social service sectors development.
- (iv) A list of beneficiaries giving details of land for nursery raising/tree planting viz. survey/khasra numbers, area in ha. and names of owners, village-wise.
- (v) Written consent of owners of land that they have no objection to nursery/ afforestation activities being taken up on their lands. In case of private lands, the details at (iv) above will suffice. These details should be verified and authenticated by the concerned Revenue officials/ Village Councils (for N.E. region) and countersigned by the Member-Secretary of the concerned JFMC/ EDC or the concerned Forester/ Block Forest Officer. However, the Agency will have to certify on the list of beneficiaries that the Agency has obtained the consent of the beneficiaries concerned for nursery, planting and maintenance/ after care activities and the same is available in the Agency's office for verification.
- (vi) A certificate from the agency that at least 50% of the beneficiaries are SC/ST or from disadvantaged sections of society. This may not be insisted upon where the SC/ST population is not sufficient to fulfill this stipulation. However, at least 50% of the total beneficiaries should be women. This should be countersigned by the concerned village panchayat/ village council/ local body.
- (vii) A detailed note on the Agency's plan for nursery raising as well as tree planting and also the details of its organisational structure to implement the project at the field level.

16. Projects for raising of seedlings and their distribution need to be accompanied by documents clearly identifying the land proposed for nursery activity and consent of the concerned landowner(s) for nursery activity.